



**Carl Vinson  
Institute of Government  
UNIVERSITY OF GEORGIA**

## 2024 Newly Elected Officials Institute Registration Form

**February 28-March 1**  
The Georgia Center's UGA Hotel & Conference Center  
1197 South Lumpkin Street  
Athens, Georgia

**March 20-22**  
The UGA Tifton Campus Conference Center  
15 RDC Road  
Tifton, Georgia

**Registration:** The registration fee is **\$450** per person and includes instructional costs and materials, planned meals and refreshment breaks. This fee does not include lodging. Cancellations must be made at least two weeks in advance of the class for which registered, in order to receive a refund. Each class will be limited to 250 people and may fill up quickly.

To register, please complete and return the following form, or visit [www.gacities.com](http://www.gacities.com) for online registration.

Name: \_\_\_\_\_ Title: \_\_\_\_\_

City/Organization: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Please select the training session you would like to attend:

- February 28-March 1, UGA Hotel and Conference Center, Athens  
Cancellations after February 8 will incur a \$100 cancellation fee.  
Cancellations after February 18 will not be refunded.
- March 20 – 22, UGA Tifton Campus Conference Center, Tifton  
Cancellations after Feb. 22 will incur a \$100 cancellation fee.  
Cancellations after March 6 will not be refunded.

**Classes and hotel rooms are expected to fill up quickly, so please register early!**

**Payment amount: \$450      Method of Payment:**     Check (to GMA)

**Athens Lodging:** GMA has a reserved block of rooms at the following hotels: **UGA Hotel and Conference Center.** The block rate is \$119-\$159 per night, depending on room type. For reservations, please use block code 95676 at [www.UGAHotel.com](http://www.UGAHotel.com) or call 1-800-884-1381 or 706-542-2134 and ask for the GMA block rate.

**Hilton Garden Inn Downtown,** 390 E. Washington St., Athens/706-353-6800. The block rate is \$159 per night.

**SpringHill Suites Downtown,** 220 S. Hull Street, Athens/706-850-2072. The block rate is \$159 a night.

**Tifton Lodging:** GMA has a reserved block of rooms for the nights of March 19, 20 and 21 at the following Tifton hotels: **Comfort Inn & Suites/** \$107++ per night/ 229-382-8250; **Country Inn & Suites/**\$107++ per night/229-382-8100; **LaQuinta Inn & Suites/**\$119++ per night/ (229) 586-8025, **Holiday Inn Express/**\$129 per night ++/229-382-3300. Please book by Feb. 15. Ask for the Georgia Municipal Association block rate when booking. See the GMA website for online booking links. d

On the line below, please list any dietary restrictions such as: No Nuts; No Dairy; No Eggs; No Shellfish; No Fish, No Gluten; Vegan; Vegetarian; Kosher. Please specify any dietary restrictions not listed. Please do not provide any health or medical information. \_\_\_\_\_

Please complete and return the form by mail with payment to:  
Attention: Newly Elected Registration, P.O. Box 105377, Atlanta, GA 30348.

For questions, ADA accommodations or additional information: Aileen Harris (678) 686-6293 or [aharris@gacities.com](mailto:aharris@gacities.com)